

Job Description

Job Title:	Youth and Community Worker		
Section:	Social Regeneration	Reporting To:	Youth Work Co-ordinator / Digital Inclusion Co-ordinator

Purpose of Job

To contribute to Queens Cross Housing Association's Social Regeneration Strategy by engaging tenants in a range of community activities such as Youth Groups, Digital Inclusion Classes and Gardening Sessions to build capacity and identify need.

Context & Scope

To work as part of the Social Regeneration team to deliver quality provision of services to the neighbourhoods of Woodside, Queens Cross, Westercommon/Hamiltonhill and Dundasvale.

Major Tasks & Job Activities

- To work directly with Queens Cross tenants and service users using a Community Development approach and methods which enables the active participation and empowerment of service users in a range of activities and events.
- To engage with children and young people in a positive way to identify need and build capacity.
- To work directly with children and young people to enable their personal development and social education by facilitating the provision of a range of activities, responsive to their interests and needs.
- To supervise children and young people at a range of groups, clubs, external trips and other activities.
- To facilitate computing classes, one to one sessions and drop in provision as directed by the Digital Inclusion Co-ordinator.
- To assist in the provision of basic computing advice and support to local community groups.
- To establish and build relationships with our tenants in order to design and deliver programmes of positive activities that builds their self esteem and confidence and helps develop the ability to manage personal and social relationships. For example; Youth Clubs, Digital Inclusion Classes, Gardening Sessions and other community learning opportunities.
- To carry out relevant day-to-day administration in support of the smooth running of the project, including completing registers, consent forms and evaluation of sessions and submitting to the appropriate Co-ordinator.
- To act as a positive role model for children and young people and an ambassador for the Association.
- To be aware of and adhere to the Association's policies and procedures.
- To be aware of service targets and outcomes and ensure that the specific project or service makes a positive contribution to achieving them.
- To direct, encourage and motivate volunteers.
- To monitor and maintain standards of work to ensure appropriate quality assurance including supporting other workers in achieving positive outcomes through monitoring and evaluation of service.
- To ensure that financial guidelines and procedures are understood and adhered to as appropriate.

Other Tasks & Activities

- To participate fully in the Association's development and successful achievement of its Vision and Values
- To assist with the effective delivery of the Association's Strategic Objectives
- Adhere at all times to the Association's policies and procedures
- Contribute to the provision of a safe working environment and working practice
- Contribute to the identification of own training requirements
- Work at all times within the limitations and boundaries of the role
- Promote and support effective team working at all times

Person Specification

Job Title:	Youth and Community Worker		
Section:	Social Regeneration	Reporting To:	Youth Work Co-ordinator / Digital Inclusion Co-ordinator
Category	Essential Criteria		Desirable Criteria
Experience	Experience of working with people in a youth and/or community setting.		
Qualifications and Knowledge	<p>An awareness and knowledge of Youth and Community work practice, methodologies and processes.</p> <p>Able to evidence basic educational requirement.</p>		Educated to at least standard grade English or equivalent
Skills & Abilities	<p>Ability to challenge people's attitudes, values and actions where necessary in a positive, non-confrontational way.</p> <p>Digital Skills, a good knowledge of technology, how to operate a range of mobile internet devices and confidence at teaching others to do the same.</p> <p>Motivated and enthusiastic about working alone or as part of a team.</p>		
Behaviours	<p>Good written and verbal communication skills.</p> <p>Good organisational skills.</p> <p>Ability to engage 'hard to reach' groups.</p> <p>Ability to work creatively to develop innovative and engaging youth activities.</p> <p>Good understanding of the issues/barriers facing communities.</p> <p>Must have good interpersonal skills and be able to contribute to effective team working.</p> <p>Must be reliable</p>		
Other Requirements	Ability to work flexibly and hours during evening or weekends.		Current Driving Licence desirable but not essential.