

MINUTES OF MEETING NO.680
QUEENS CROSS HOUSING ASSOCIATION BOARD OF MANAGEMENT
HELD ON MONDAY 31 JULY 2023 AT 5.00 P.M. via ZOOM

Ian Elrick, Sadie Gordon, David Horner, John McIntyre, Matthew Millar, Anne Ramsey, Bronwyn Wyper.

Shona Stephen (Chief Executive), Donalda Hogg (Depute Director of Property, Enterprise & Regeneration), Elizabeth Hood (Depute Director of Neighbourhood Services), Neil Manley, (Director of Finance & Corporate Support) Alison McKay (Governance Advisor – Minutes), Alan Muir (Investment Manager) Fiona Smith (Head of Customer First)

ACTION

1.0 Welcome and Apologies

1.1 Anne Ramsey acting as Chair welcomed everyone to the meeting and thanked Board members for making themselves available to attend this special meeting. The meeting was confirmed as quorate.

Apologies received from Andrew Burns, Margaret Glass and Louise Smith (Director of Neighbourhood Services).

Shona Stephen introduced Alan Muir, Investment Manager who has been leading this project and who prepared the report.

2.0 Declarations of Interest

2.1 A Declaration of Interest was made by Matthew Millar who is employed as a Civil Servant currently posted with Transport Scotland. For this purpose, Matt abstained from the vote to approve the tender award.

3.0 Tender Award for the Woodside Making Places Project for Approval

3.1 The purpose of this report was for the board to consider approval of the tender submitted by Mackenzie Construction for the sum of £4,106,435 plus VAT and proceed with Making Places Phase 1. Alan Muir, Investment Manager presented this report.

3.2 Alan advised the acceptance of this tender was time sensitive and thanked the Board members for the opportunity to hold this Special Board Meeting.

3.3 The Board noted that the Making Places Project started in 2018 with an Options Appraisal to improve the environment of Woodside. Following the design process and public consultation, a tender was issued to the market in 2022 and we received a bid from Mackenzie's but was £2M over budget. The Board approved us entering into a period of negotiations and Value Engineering with Mackenzie's. This year Sustrans funding plans were reviewed by Transport Scotland, and they no longer provide multi-year funds. We have now agreed with Sustrans to split the project into two phases namely Phase 1 being the area around the base of the three tower blocks and Phase 2 being Raglan/Braid Square

3.4 There were no questions from the Board. Anne invited the Board to vote to approve the tender submitted by Mackenzie Construction for the sum of £4,106,435 plus VAT and proceed with Making Places Phase 1. With the exception of Matt Millar who abstained from the vote, the Board unanimously approved the tender.

3.5 Shona asked a timescale where the first milestone could be brought to the board for an update. Alan advised Phase 1 is due to start in September with an update being brought to the board in November.

4.0 AOB

4.1 There was no other business.

5.0 Date and Time of Next Meeting

The meeting concluded at 5.10pm
The next meeting is scheduled to take place on:

- Tuesday 29th August at 6.00pm

I certify that the above minute has been approved as a true and accurate record of proceedings:

Chair: **Date:**