

MINUTES OF MEETING NO. 710
QUEENS CROSS HOUSING ASSOCIATION BOARD OF MANAGEMENT
HELD ON TUESDAY 28 APRIL 2026 AT 6.00 P.M.

In attendance -Andrew Burns, Lorraine Duncan, Chibuzo Ehieze, Margaret Glass, Sadie Gordon, David Horner, John McIntyre, Matthew Millar, Anne Ramsey.

Shona Stephen (Chief Executive Officer), Heather Anderson (Director of Neighbourhood Services), Phil Daws (Director of Property & Place), Neil Manley (Director of Finance & Corporate Support), Fiona Smith (Head of Customer First), Alison McKay (Governance Advisor) – minutes.

ACTION

1.0 Housekeeping

1.1 Noted

2.0 Welcome and Apologies

2.1 Andrew welcomed everyone to the meeting. Apologies noted from John Dunn.

3.0 Declarations of Interest

3.1 There were no new declarations of interest.

4.0 Succession Planning and Organisational Review

4.1 The purpose of this report was for the Board to note, consider and approve the coordinated approach to succession planning, Board group structure review and organisational restructuring as set out within this report. This report was presented by Shona Stephen, Chief Executive Officer.

4.2 The Board had a detailed discussion and the points raised will inform the discussion at the QC Group Board Planning Event on Friday 5 June. when all of the boards will have the opportunity to review performance against the Business Plan in the past year, and input into discussion on the future.

5.0 Market Supplement Policy

5.1 The purpose of this report was for the Board to consider the Market Supplement Policy attached as Appendix 1. This report was presented by Shona Stephen, Chief Executive Officer.

5.2 After discussion the board

- Approved the market supplement policy as set out in appendix 1.
- Noted the governance and approval framework via Executive Team and/or Remuneration Committee
- Approved the policy for implementation across the QC Group.

6.0 Health and Safety

6.1 There was no health and safety matters to report.

7.0 New Membership Applications

7.1 There were no new membership applications.

8.0 Minutes of Meeting 709

8.1 The minute of meeting 709 held on 31 March 2026 were reviewed for accuracy and matters arising. The minute was proposed by Anne Ramsey and seconded by David Horner.

9.0 Action Tracker

9.1 There were no changes to the action tracker.

10.0 Any Other Business

10.1 Alison McKay, Governance Advisor advised the board that following Ian Elrick standing down from the Board at the AGM in 2025, the remuneration committee currently has two members, Andrew and Margaret. The terms of reference note that there should be four members on the committee with three being the quorum for a meeting to take place. The committee normally only meets annually, and a meeting of the committee is required in May to approve the CEO appraisal and director objectives. The Board agreed the temporary appointments of Anne Ramsey and John McIntyre, to allow a quorate meeting to take place and agreed that a further discussion on permanent appointments will be brought to the Board in August as part of the annual review of Office Bearer and other appointments.

11.0 Date and Time of Next Meeting

The meeting concluded at 7.30pm. The next meeting is scheduled to take place on Tuesday 26 May 2026 at 6.00pm.